

Minutes of Regular School Board Meeting

Monday, September 16, 2019

The Board of Trustees

Boscobel Area Schools

A Regular School Board Meeting of the Board of Trustees of Boscobel Area Schools was held Monday, September 16, 2019, beginning at 6:30 PM in the District Office Board Meeting Room at 1110 Park Street, Boscobel, WI with Closed Session beginning at 6:00 PM, followed by Open Session.

Present: Todd Miller, Roger Knoble, Tim Haines, Derek Zimpel, Wendi Stitzer, Kim Trumm
Absent: Kelly Trumm

1. Call To Order – Proof of Public Notice- Todd Miller, Board President, called the meeting to order at 6:00 p.m.
2. Roll Call
3. Approval of Agenda

The closed session was ordered by Kim Trumm, second by Stitzer at 6:01 p.m. in the district office board room. Motion carried.

Roll Call: Stitzer- Yes, Miller- Yes, Haines- Yes, Knoble- Yes, Kim Trumm- Yes

Derek Zimpel arrived at 6:02 p.m.

4. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee including discussion of 2019-2020 staffing possibilities and pursuant to Wis. Stat. sec. 19.85(1)(f) to discuss student record related matters, including open enrollment; to discuss and take action, if appropriate, concerning: A) Employment; and B) Alternative Open Enrollment Application(s)
5. Return to and reconvene in open session- Motion by Zimpel, second by Stitzer to reconvene into open session at 6:21 p.m. Motion carried.

Roll Call: Kim Trumm- Yes, Stitzer- Yes, Zimpel- Yes, Miller- Yes, Haines- Yes, Knoble- Yes

6. Pledge of Allegiance and Moment of Silence
7. Action, if any is required by law to be taken in open session on items in closed session.

A) Employment

- 1) Elementary Special Education Teacher- None
 - 2) Special Educational Paraprofessional- Motion by Zimpel, second by Stitzer to approve moving Heather Puckett to a full time paraprofessional, Jo Sommers as a part time paraprofessional, and Amy Ghastin as a part time paraprofessional pending references and background check. Motion carried.
 - 3) Part Time Event Set Up/Custodian- Motion by Knoble, second by Kim Trumm to approve Nathan Hagemann as the part time event set up/custodian. Motion carried.
 - 4) Co-Curricular Contracts
 - a) Teacher Mentors- Motion by Stitzer, second by Knoble to approve Dawn Kendrick as a mentor. Motion carried.
 - 5) Fall Coaches- Motion by Zimpel, second by Haines to approve Cody McCollough as a football assistant coach. Motion carried.
 - 6) Winter Coaches- Motion by Zimpel, second by Kim Trumm to approve Treston Davidson as boys basketball assistant coach, Stan Grimm as girls basketball assistant coach, and Cody McCollough as wrestling assistant coach. Motion carried.
 - 7) Substitute Teachers and Support Staff- Motion by Kim Trumm, second by Haines to approve Gina Miller as a substitute paraprofessional, Greg Zimmerman as a substitute teacher, Sandy Becker Klug as a substitute teacher, Brent Childs as a substitute custodian, Kenny Foster as a substitute custodian, and Christopher Shriver a substitute custodian. Motion carried.
- B) Alternative Open Enrollment Application(s)- Motion by Stitzer, second by Zimpel to deny the first open enrollment out application. Motion carried.
Motion by Zimpel, second by Stitzer to approve the second open enrollment application. Motion carried.

8. INFORMATION ITEMS

A) Administrative Report

- 1) Elementary School Report- Danelle Schmid informed the board that the beginning of the year is going well so far. She's excited for the change in how they do birthdays. They are giving books and book marks for students celebrating birthdays. We are working on getting MAP testing schedules organized. There are issues with the bathroom locks in the girl's bathrooms. They have changed the locks to being the sliding locks rather than the turning ones. Danelle informed the board that we have a few of our teachers running the Hidden Valley Reading Council. Kim Trumm asked about Bulldog Bash and if there have been any issues with not having it. Danelle said that we haven't noticed anything yet, but Todd Miller informed the board that Bulldog Bash wouldn't have normally started yet.
- 2) Middle/High School Report- Wally Byrne informed the board that we have 6 students participating in the CollegeUP program. We have received positive

comments on the LED sign outside the Middle/High School. We are still getting trained on how to program in the sign. We are co-teaching in 7th and 8th grade and it has been going well. Laurie Genz Prien and Wally meet on Mondays to go over the lesson plans. Wally informed the board that homework help is underway and we have a new way to communicate with students, parents, and other teachers and folders. Wally received an email from parent about how great of a job Rhonda Scallon as a guidance counselor. MAPS testing will begin next week. FFA is working on fundraising to get changing tables in the bathrooms.

- 3) Activities Report- Wayne Otto reported that the fall sports are up and running. Our activity officials are being paid differently so they are on direct deposit and will get paid after the event is over. We have changed a few things on how student's register for activities. Paperwork is turned in all at one time rather than one piece of paperwork at a time and the student will receive a gold card to give to the coach. The gold card is how coaches know the students are allowed to participate. Wayne is putting more responsibility on the coaches and making them have ownership of their program. He gave a brief update on volleyball, football, and cross country. Winter coaches have been advised that they need to get their coaches to Wayne as soon as possible so we can have their names brought to the board. Wayne would like to find a way to get our parents involved in a positive manner. When the program is struggling, is when you need the most involvement. Wayne is putting it on the coaches to communicate to parents and is requiring the coaches to use the Remind App. Roger asked about the philosophy of starting at the bottom and working your way up. Wayne has asked the coaches to be involved with the younger athletes. How do you get that to work without micro-managing? K-12 booster club for each sport. One person report to the all sport booster club. Head coaches work with the younger coaches and coach the other coaches. The booster club is a key component of that.
- 4) Special Education Report- Laurie Genz Prien reported that Project Search is underway. Terry Watters is driving for them and it seems to be going well. We were supposed to have 4, but we're down to 2 students. We are currently transporting 5 students (2 of our own, 3 others that we're billing for).
- 5) District Office Report- Greg Bell reminded the board that the WASB regional meeting is October 8th. The annual meeting is scheduled for October 21st at 6:30 PM. Greg asked that we hold the special meeting on October 7th to approve the budget to be presented at the annual meeting. Greg believes we should look at summer rec again. It was important that we step away from it for a while. Greg was approached to see if we are interested in purchasing the ball diamonds. At in-service, Greg sat in on the 7 Mindsets training. The WASB State Convention is January 22nd-24th. We have the Family Fun Nights for 2019-2020 set. Kim Trumm asked if Head Start could be invited. The Head Start students are more than welcome to come.

9. Community Comments- Russ Atkinson said that if we consider the summer rec program, it might be beneficial to what Wayne Otto is trying to do.

10. **ACTION ITEMS - OLD BUSINESS**

- A) Board Minutes- Motion by Zimpel, second by Kim Trumm to approve August 19, 2019 and August 26, 2019 board minutes as presented. Motion carried.
- B) Budget Report- Wendi Stitzer informed the board that at the last CESA 3 meeting she attended, Jamie Nutter informed her that Boscobel was the fiscal agent for a grant that CESA 3 helped with. DPI had called Jamie and wanted to commend Crystal for her due diligence on the grant. There were a few items that were not initially approved correctly, and Crystal made sure the grant funds were allocated correctly. Jamie said we are very fortunate that we have Crystal.

11. **ACTION ITEMS - NEW BUSINESS**

- A) Fundraisers- Motion by Kim Trumm, second by Haines to approve the list as presented. Motion carried.
- B) Resolution for 66.0301- Greg Bell explained that since a family moved out of the district, we only need one interpreter at this time. Since we know the situation of the family, it is possible that they will move back into the district, which will then require us to have two interpreters. We would like to contract with Riverdale for the interpreter. Motion by Knoble, second by Stitzer to approve the resolution. Motion carried.

Roll Call: Kim Trumm - Yes, Stitzer- Yes, Zimpel- Yes, Miller- Yes, Haines- Yes, Knoble- Yes

C) Contracted Services

- 1) New Frontier- Motion by Stitzer, second by Kim Trumm to approve the New Frontier contract. Motion carried.
- 2) COBRA Administration- Motion by Kim Trumm, second by Knoble to table the COBRA Administration contract. Motion carried.
- D) Board Policy Updates- NEOLA Recommendations Vol. 28, No. 2- 1st Reading- Motion by Stitzer, second by Knoble to approve the first reading of Vol. 28, No. 2. Motion carried.

- 1) Policy 142.4- Oath, Policy 165.1- Notice of Regular Meetings, Policy 168.1- Meeting Minutes, Policy 2260- Nondiscrimination and Access to Equal Educational Opportunity, Policy 2260.01- Section 504/ADA Prohibition Against Discrimination Based On Disability, Policy 2260.02- English Language Proficiency, Policy 2340- District-Sponsored Trips, Policy 2411- School Counseling And Academic And Career Planning, Policy 2451- Program Or Curriculum Modifications, Policy 3111- Creating A Position, Policy 3132- Vacancies, Policy 4111- Creating a Position, Policy 5111- Eligibility of Resident/Nonresident Students, Policy 5113- Open Enrollment Program (Inter-District), Policy 5340- Student Accidents/Illness/Concussion, Policy 5460- Graduation Requirements, Policy 5710- Student Complaints, Policy 5830- Student Fundraising, Policy 6152- Student Fees, Fines, and Charges, Policy 6470- Payment of Invoices, Policy 6510- Payroll

Authorization, Policy 6610- Student Activity Fund, Policy 6630- Cash Handling and Deposits, Policy 6830- Audit, Policy 7300- Disposition of Real Property, Policy 7310- Disposition of Surplus Property, Policy 7434- Use Of Tobacco On School Premises, Policy 7455- Accounting System For Fixed Assets, Policy 7540.01- Technology Privacy, Policy 8210- School Calendar, Policy 8330- Student Records

E) Donations- None

12. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data to discuss and take action, if appropriate, concerning: A) Administrative Contract- District Administrator

Motion by Zimpel, second by Kim Trumm to approve going into closed session at 7:38 PM.

Roll Call: Miller- Yes, Haines- Yes, Knoble- Yes, Kim Trumm- Yes, Stitzer- Yes, Zimpel- Yes

Motion amended by Zimpel, second by Kim Trumm to adjourn at 7:40 p.m. without going into closed session. Motion carried.

13. Return to and reconvene in open session
14. Action, if any is required by law to be taken in open session on items in closed session.
 - A) Administrative Contract- District Administrator
15. Adjourn

Respectfully Submitted by Tim Haines, Clerk