

Minutes of Regular School Board Meeting

Monday, June 17, 2019

The Board of Trustees

Boscobel Area Schools

A Regular School Board Meeting of the Board of Trustees of Boscobel Area Schools was held Monday, June 17, 2019, beginning at 6:30 PM in the District Office Board Meeting Room at 1110 Park Street, Boscobel, WI with Closed Session beginning at 6:00 PM, followed by Open Session.

Present: Todd Miller, Derek Zimpel, Tim Haines, Kim Trumm, Kelly Trumm, Wendi Stitzer, Roger Knoble

1. Call To Order – Proof of Public Notice- Todd Miller, Board President, called the meeting to order at 6:00 p.m.
2. Roll Call
3. Approval of Agenda

The closed session was ordered by Stitzer, seconded by Knoble at 6:00 p.m. in the district office board meeting room. Motion carried.

Roll Call: Zimpel- Yes, Miller- Yes, Haines- Yes, Knoble- Yes, Kelly Trumm- Yes, Kim Trumm- Yes, Stitzer- Yes

4. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee including discussion of 2019-2020 staffing possibilities; to discuss and take action, if appropriate, concerning: A) Retirement/Resignation(s) and B) Employment
5. Return to and reconvene in open session- Motion by Kim Trumm, second by Kelly Trumm to reconvene into open session at 6:40 p.m.

Roll Call: Stitzer- Yes, Zimpel- Yes, Miller- Yes, Haines- Yes, Knoble- Yes, Kim Trumm- Yes, Kelly Trumm- Yes

6. Pledge of Allegiance and Moment of Silence
7. Action, if any is required by law to be taken in open session on items in closed session.
 - A) Retirement/Resignation(s)- Motion by Zimpel, second by Kim Trumm to approve the resignation of Steve Wacker as a Middle School Science Teacher, Joey Martin as a Physical Education Teacher, Michael Vergeront as a High

School Mathematics Teacher, Kaye Woodke as the Wrestling Cheerleading Coach, Sarah Dalton as a summer school teacher, and Julie Schellhorn as a class advisor and Middle School Track and Field Coach. Motion carried.

B) Employment

- 1) Spanish Teacher- Motion by Kim Trumm, second by Stitzer to approve Jennifer Wheeler as a Spanish Teacher. Motion carried.
- 2) Elementary Special Education Teacher- Motion by Zimpel, second by Kim Trumm to approve moving Michelle Mueller to the self-contained EBD Special Education room. Motion carried.
- 3) Family & Consumer Education Teacher- Motion by Zimpel, second Stitzer to approve moving Cindy French to being a half Family and Consumer Education Teacher and a half Special Education Teacher. Motion carried.
- 4) Physical Education Teacher- Motion by Zimpel, second by Kelly Trumm to approve Wayne Otto as a Physical Education Teacher at a salary of \$60,000 with the understanding that he will not take health insurance or retirement. Motion carried.
- 5) Activities Director- Motion by Kelly Trumm, second by Kim Trumm to approve Wayne Otto as Activities Director for a salary of \$8,000. Motion carried.
- 6) Fall Coaches- Motion by Zimpel, second by Tim Haines to approve Wayne Otto as Head Football Coach and Jacqui Purple as JV Volleyball Coach. Motion carried.
- 7) Summer School Staff- Motion by Kelly Trumm, second by Knoble to approve Brandy Wellner, Linda Dilley, and Jane Hagberg as Special Education paraprofessionals for summer school. Motion carried.
Motion by Knoble, second by Stitzer to approve Elizabeth Bohringer as summer school helper. Motion carried.

8. **INFORMATION ITEMS**

A) Administrative Report

It was agreed to start with the Community Engagement Survey – Results Presented by School Perceptions.

- 1) Elementary School Report- Danelle Schmid reported that summer work has begun and the custodians are working hard. Summer school has started and kids are excited to be here. Danelle has a parent request that we have a policy to allow parents to make requests for where their child is placed. At this time, we are not interested in that doing that since the informal process has worked and allows the teachers to work with staff to determine the best placement based on student needs. Danelle has some trainings scheduled that she'll be attending this summer that she is really looking forward to.
- 2) Middle/High School Report- Wally Byrne reported that graduation went well. He also informed the board that AFS is on coat 5 of 8 of the new surface on the track. He gave a brief update of some of the summer projects that are

currently being worked on. The dirt by the track is mud right now, so they are trying to find some good dirt to replace it with. One thought is to talk to people who are people who are digging basements. Wally gave the board a copy of the open gym schedule for the summer and informed them the process that we will be using for open gyms. Roger asked about posting large items from the shed online rather than throwing them out. That is something we can look into doing.

3) Activities Report- No questions, but Todd wanted to recognize the students at track students at state.

4) Special Education Report

a) Project Search

Laurie Genz Prien informed the board of the number of special education students we have in the district. She attended the Project Search graduation ceremony on June 5th along with Greg Bell, Skyler Reynolds, Anne Walker, and Nancy Bird. Every student was allowed to give a speech if they wanted to and out of the four students who volunteered, three of them were from Boscobel. Both Greg and Laurie said that it was amazing to see the difference in the students from the beginning to the end of the year. Laurie showed a video that was created for the Project Search students and highlighted what they did. Next year we have a grant to cover the tuition of four students and purchasing a van to drive the students. We are in discussions with other schools about transporting their students as well.

5) District Office Report

a) Community Engagement Survey- Results Presented by School Perceptions
Bill Foster from School Perceptions came to present to the board about what the survey results mean. They received 441 responses and 184 of those responses were by paper. Overall there was a 17% participant rate. Mr. Foster gave an overview of the demographics of the people who responded. He went through each question and broke down the responses by Staff, Parents (Non-Staff) and Non-Parents/Non-Staff. Based on the survey, there is a small interest in a referendum, in closing a school, and in exploring options. Mr. Foster said that the next steps would be either to form a committee or have one time meetings at either town halls or for focus groups.

Greg Bell informed the board that we currently have spent slightly over \$109,000 on the HRA and that the months have been variable. If recent averages hold, we could have a balance in excess of \$100,000. He reminded the board that we did budget the full amount possible for the HRA knowing that we probably would not spend all of it. The business office is currently working on wrapping up the 2018-2019 school year to see where we will be at for fund balance and what we could transfer to Fund 46.

9. Community Comments- None

10. ACTION ITEMS - OLD BUSINESS

- A) Board Minutes- Motion by Stitzer, second by Knoble to approve the May 20, 2019 board minutes as presented. Motion carried.
- B) Budget Report- Roger asked when the city started charging us for snow removal. The snow removal fee has always been paid to the city, but this year was more expensive since we had more snow. Motion by Zimpel, second by Haines to approve the budget report as presented. Motion carried.
- C) 4K Day/Hour Rotation Schedule- Discussion regarding the concerns with the 4K half days and the timeline. Motion by Zimpel. second by Stitzer to support moving 4K to half days for the 2020-2021 school year. Motion carried.
- D) Food Service Restructure- Carol Roth- Todd Miller stated that they will set a meeting for staff that want to meet about salary. Table until they meet with staff.
- E) 2018-2019 Co-curricular Contract(s)- Safety Patrol- Motion by Stitzer, second by Kim Trumm to approve splitting the safety patrol stipend for Stan Weigel and Erik Kinney. Motion carried.
- F) Contracted Service
 - 1) LED Lighting- Safety Grant- Motion by Kelly Trumm, second by Haines to approve at \$14,227 for McCormick Electric LLC. Motion carried.

11. ACTION ITEMS - NEW BUSINESS

- A) 2019-2020 Preliminary Budget- Greg Bell informed the board that we are looking at budget numbers for the 2019-2020 school year. He briefly went over the big items that are increases and decreases. Todd asked about the HRA and how much we budgeted for that. We currently have the HRA budgeted at 100%. Motion by Kelly Trumm, second by Stitzer to approve the preliminary budget. Motion carried.
- B) Time Sensitive Purchases/Emergency Related Purchases- Motion by Stitzer, second by Kim Trumm to approve allowing administration and the business office the authority to make time sensitive purchases and pay salaries and benefits between July 1, 2019 and the Annual Meeting in October of 2019. Motion carried 6-0.
Kelly Trumm left at 7:54 PM.
- C) Contracted Services
 - 1) WIAA- Motion by Kim Trmm, second by Haines to approve the membership renewal for WIAA. Motion carried. Wendi asked about the Sports Assessment Fees. They aren't being charged, but they show what they would be based on past membership dues so schools can see what they're saving. Kelly Trumm returned at 7:57 PM.
 - 2) First Congregational United Church of Christ- Kim asked why we use the church if we're looking at closing a building. If we would close a building, we would have to have a different plan in place first. Motion by Kim Trumm, second by Stitzer to approve the contract with First Congregational United Church of Christ. Motion carried.

- 3) Head Start- Head Start will be moving to a classroom in the Rock building and they'll have bathroom in the room for them to use. Motion by Kelly Trumm, second by Stitzer to approve the contract with Head Start to use a classroom. Motion carried with Kim Trumm abstaining.
- D) AGR End of Semester School Board Review- Danelle Schmid gave a brief overview of the AGR School Board Review. She hopes to work with Title to revamp the goals. Motion by Kelly Trumm, second by Kim Trumm to approve as presented. Motion carried.
- E) Activities Code Changes- Todd Miller brought up adding nicotine verbiage to the code of conduct violations. Motion by Miller, second by Zimpel to approve with the addition of nicotine verbiage. Motion carried.
- F) Overnight Activity Requests- Motion by Kelly Trumm, second by Stitzer to approve the overnight request for FFA to go to Minneapolis. Motion carried.
- G) Unpaid Time Off- Motion by Knoble, second by Kim Trumm to approve Sharyl Kay's request for unpaid time off. Motion carried.
- H) Donations- Motion by Stitzer, second by Kelly Trumm to approve the donation from Boscobel Pharmacy for \$55 to boys' basketball and \$55 to girls' basketball. Motion carried.
- I) Convening Into Closed Session- Motion by Stitzer, second by Kelly Trumm to go into closed session at 8:10 PM.

Roll Call Vote: Zimpel- Yes, Miller- Yes, Haines- Yes, Knoble- Yes, Kelly Trumm- Yes, Kim Trumm- Yes, Wendi Stitzer- Yes

- J) The School Board May Adjourn to Closed Session per Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee; to discuss and take action, if appropriate, concerning: A) Administrative Contracts
- K) Return to and reconvene in open session- Motion by Miller, second by Zimpel to reconvene into open session at 8:25 p.m.

Roll Call Vote: Haines- Yes, Knoble- Yes, Kelly Trumm- Yes, Kim Trumm- Yes, Stitzer- Yes, Zimpel- Yes, Miller- Yes

- L) Action, if any is required by law to be taken in open session on items in closed session.
- 1) Administrative Contracts- Motion by Kelly, second by Kim to approve Danelle Schmid's contract as presented. Motion carried 6-1.
Motion by Stitzer, second by Kelly Trumm to approve Walter Byrne's contract as presented. Motion carried.
Motion by Kim Trumm, second by Stitzer to approve Laurie Genz Prien's contract as presented. Motion carried.

M) Adjourn- Motion by Stitzer, second by Kim Trumm to adjourn at 8:29 PM.
Motion carried.

Respectfully submitted by Tim Haines, Clerk