

Minutes of Regular School Board Meeting

Monday, December 16, 2019

The Board of Trustees

Boscobel Area Schools

A Regular School Board Meeting of the Board of Trustees of Boscobel Area Schools was held Monday, December 16, 2019, beginning at 6:30 PM in the District Office Board Meeting Room at 1110 Park Street, Boscobel, WI with Closed Session beginning at 6:00 PM, followed by Open Session.

Present: Tim Haines, Roger Knoble, Todd Miller, Kim Trumm, Wendi Stitzer, Derek Zimpel
Absent: Kelly Trumm

1. Call To Order – Proof of Public Notice- Todd Miller, Board President, called the meeting to order at 6:00 p.m.
2. Roll Call
3. Approval of Agenda

The closed session was ordered by Haines, second by Kim Trumm at 6:00 p.m. in the district office board room. Motion carried.

Roll Call: Knoble- Yes, Kim Trumm- Yes, Stitzer- Yes, Zimpel- Yes, Miller- Yes, Haines- Yes

4. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee and pursuant to Wis. Stat. sec. 19.85(1)(f) to discuss student record related matters, including open enrollment; to discuss and take action, if appropriate, concerning: A) Retirement/Resignation(s); B) Employment; and C) Alternative Open Enrollment Application(s)
5. Return to and reconvene in open session- Motion by Kim Trumm, second by Stitzer to reconvene into open session at 6:34 p.m. Motion carried.

Roll Call: Stitzer- Yes, Zimpel- Yes, Miller- Yes, Haines- Yes, Knoble- Yes, Kim Trumm- Yes

6. Pledge of Allegiance and Moment of Silence
7. Action, if any is required by law to be taken in open session on items in closed session.
Motion by Zimpel, second by Stitzer to amend the agenda to move the auditor's presentation first. Motion carried.

- A) Retirement/Resignation(s)- Motion by Zimpel, second by Kim Trumm to approve the retirement of Frank Phalin effective January 31, 2020 and the resignation of Wayne Otto effective November 22, 2019. Motion carried.
- B) Employment
 - 1) Physical Education Teacher- Motion by Zimpel, second by Stitzer to approve moving Kyle Trevorrow to the physical education position vacated by Wayne Otto. Motion carried.
 - 2) Special Education Teacher- Motion by Kim Trumm, second by Zimpel to approve Sidney Lippens as a Middle/High School Special Education Teacher. This will be a license with stipulations since she'll be licensed out of state. Motion carried.
 - 3) Winter Coaches- Motion by Kim Trumm, second by Stitzer to approve Lucretia Wilson as a boys' basketball middle school coach, moving Jason Pickett to wrestling head coach, and Cody McCollough as wrestling assistant coach. Motion carried.
 - 4) Spring Coaches- Motion by Stitzer, second by Kim Trumm to approve Dustin Johnson as the baseball assistant coach. Motion carried.
 - 5) Co-Curricular Contracts- Motion by Zimpel, second by Haines to approve Pam Hellwig for recess duty. Motion carried.
 - 6) Substitute Teachers and Support Staff- Motion by Stitzer, second by Kim Trumm to approve Cody McCollough as a substitute paraprofessional and Katarina Jungbluth as a substitute teacher. Motion carried.
- C) Alternative Open Enrollment Application(s)- Motion by Kim Trumm, second by Stitzer to deny the outgoing alternative open enrollment applications. Motion carried.

8. **INFORMATION ITEMS**

- A) Administrative Report
 - 1) Auditor's Presentation- Johnson Block & Company, Inc.- Cassie Schmitz from Johnson Block & Company, Inc. presented a summary of the 2018-2019 financial audit to the board to the board. Our fund balance increased by just over a million dollars and that was mainly due to the transfer to Fund 46. Cassie went through the trend in general fund balance, which shows a decrease and then has been increasing after we received the operational referendum money. She also touched on the increase in the interest rate in Fund 46, which caused an \$11,000 increase in interest received. The tax levy decreased in 2018-2019 and that was mainly due to operational referendum. There is no debt service in 2018-2019 since the district paid off the unfunded liability in 2017-2018. The only debt we have for the district is employee benefits for sick and vacation time. The district currently has a debt capacity of just over \$30 million.
 - 2) Elementary School Report- Danelle Schmid informed the board that she received the Memorandum of Understanding from UW Platteville for a

student teacher for second semester. The student council hosted a food drive and the holiday shopping event again this year, which was the students love to do. T-shirts were donated to the elementary student council from Timber Lane Coffee. We served approximately 375 adults and 332 students for the holiday dinner. Ms. Jenson's art classes made wreaths out of old library books and special paper that will be displayed around town. It is a great way to recycle old paper.

- 3) Middle/High School Report- Wally Byrne informed the board that the high school staff are focusing on what they learned over the summer in the data dives. A former student, Alex Russell, has been announcing the basketball games this year. The FFA has donated a changing table for the boys' restroom. The Madrigal Dinner was a success again this year. The holiday concert for the middle school and high school students went very well. After the first performance, we no longer have a basketball cheerleading team for this year. The ACT breakfast was served this past Saturday to 25 juniors and 5 seniors. We have some great staff members who volunteer their time to cook breakfast for these students, which is great to see.
- 4) Special Education Report- Laurie Genz Prien reported that state wide testing has started and she is currently working on ACT accommodations. Laurie and Wally have been working on co-teaching reviews. They sent out a survey for the teachers and have received positive responses. Wendi asked how the students are responding. Teachers are commenting that students are participating more in class. They think it's a benefit for both the regular education and special education students.
- 5) District Office Report
 - a) WASB Business Honor Roll
 - b) Community Engagement Meeting Summary

Greg Bell wanted to comment that the students who came to the ACT breakfast showed up pretty tired, but you could hear the volume getting louder as they woke up more while they ate. The PLC was a little different this past week with more of team building approach. Bethel Horizons out of Dodgeville came to do team building exercises with the staff. We have nominated local companies for the WASB Honor Roll. We nominated Baumeister Construction, Hickory Hill Construction, Thunder Valley Construction, Wisconsin Valley Building, and Richard Hennessy Construction for their donation of work on the windows that were put in at the elementary and middle/high school. We also nominated Sand Prairie Construction for his history of helping the school with multiple projects. Greg gave a brief recap of the Community Engagement Meeting that was held on December 3rd. Greg reminded the board that we have to be careful because that meeting was a good representation of the people who are in favor of a referendum. The recommendation from the survey was at most we would be able to pass \$10-12 million referendum. We should start to put a committee together to determine what we our first steps should be.

9. Community Comments- None

10. **ACTION ITEMS - OLD BUSINESS**

- A) Board Minutes- Motion by Zimpel, second by Stitzer to approve the November 18, 2019 board minutes as presented. Motion carried.
- B) Budget Report- Motion by Zimpel, second by Haines to approve the budget report as presented. Motion carried.

11. **ACTION ITEMS - NEW BUSINESS**

- A) Batting Cage – At the last meeting, we heard from the softball and baseball coaches that they would like a new batting cage for the small gym. Both the baseball club and softball club made a donation to the athletic boosters, which they donated back to the school for the purchase of the batting cage, which make their donation come in at \$4,000. Motion by Stitzer, second by Haines to approve purchasing the batting cage from Specialty Closures, INC for \$10,800. Motion carried.
- B) Purchase of Bobcat- After talking with Jim, we don't believe we need the snow pusher pro, blade/pusher combo unit, trip edge blade oscillation accessory at this time. We can always buy it at a later date if we feel we need it. We had originally budgeted \$55,000 for the purchase of the bobcat. With trading in the Kubota, we'll spend about \$20,000 less than budget. Motion by Haines, second by Stitzer to approve the purchasing the bobcat from Ritchie's with the push bucket. Motion carried.
- C) Posting for New Position- Dean of Students/Activities Director- Greg explained that he would like to post for a Dean of Student/Activities Director for next year due to the fact that we would receive limited applicants at this time and hiring wouldn't happen quickly. This would mean Wally and Greg would continue to tag team the activities director position for the remainder of this year. Roger doesn't believe the combination would work. Kim asked how this would work with grade levels. Greg would like to have a time to work out the details before we post for this new position. The board agrees that there is enough interest to continue the conversation.
- D) Consideration of Moving Monthly Meetings to Second Monday- It was suggested at the Community Engagement Meeting that the City and School District work to not have scheduled monthly meeting on the same night. One question is how this would affect future meetings. The main meeting that it would affect is the October board meetings due to needing to have a special meeting in October for approval of a budget to be presented at the annual meeting. Discussion of when we would switch the meeting dates. Motion by Knoble, second by Stitzer to approve moving the date of the meeting to the 2nd Monday beginning in February of 2020. Motion carried.
- E) 2020-2021 School Calendar- Kim commented on the November schedule of half day, half day, and then a full day off with the PLCs and Parent- Teacher Conferences. Motion by Stitzer, second by Knoble to approve Calendar #1 with the spring break. Discussion regarding the amount of unpaid days when we have

a spring break two years in a row. Motion carried 5-1. Kim opposed due to the half days and the difficulty for parents to find daycare.

- F) 2020-2021 Course Description Book- Wally informed the board that after conversations with Southwest Tech and other colleges, we would like to change Statistics to a semester class instead of a full year, which is different than what was provided in the board packet. Wally briefly went over the other changes that were included in the packets. Motion by Kim Trumm, second by Stitzer to approve the 2020-2021 with the recommended changes, including the change to Statistics. Motion carried.
- G) 2020 Mileage Rate- Motion by Stitzer, second by Haines to approve using the federal rate for mileage reimbursement in 2020. Motion carried.
- H) Job Descriptions- Roger asked when Maintenance Clerk was added to the Head of Transportation job description. Greg informed the board that the Maintenance Clerk has been on the Head of Transportation job description in the past, so we didn't change that part of it. Greg also explained that we know some of the job descriptions will need to come back after employees go through the job descriptions. Motion by Knoble, second by Stitzer to approve all of the job descriptions listed except the Head of Transportation/Maintenance Clerk. Motion carried.
 - 1) District Administrator
 - 2) Director of Pupil Services/Special Education Director
 - 3) Head of Food Service
 - 4) Library Media Specialist
 - 5) Special Education Administrative Assistant
 - 6) Cook
 - 7) Head of Transportation/Maintenance Clerk
 - 8) School Psychologist
- I) Donations- Motion by Stitzer, second by Haines to approve the donation of \$4,000 from the Athletic Boosters for the batting cage. Motion carried.
- J) Adjourn- Motion by Stitzer, second by Kim Trumm to adjourn at 8:40 PM. Motion carried.

Respectfully Submitted by Tim Haines, Clerk