

# Minutes of Regular School Board Meeting

## The Board of Trustees Boscobel Area Schools

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A Regular School Board Meeting of the Board of Trustees of Boscobel Area Schools was held Monday, June 8, 2020, beginning at 6:30 PM in the District Office Board Meeting Room at 1110 Park Street, Boscobel, WI with Open Session.

Present: Todd Miller, Derek Zimpel, Tim Haines, Wendi Stitzer, Kim Trumm, Kelly Trumm, Roger Knoble

1. Call To Order – Proof of Public Notice- Todd Miller, Board President, called the meeting to order at 6:35 PM
2. Roll Call
3. Approval of Agenda
4. Pledge of Allegiance and Moment of Silence
5. **INFORMATION ITEMS**
  - A) Administrative Reports
    - 1) Elementary School Report

Danelle Schmid reported the elementary drop off days went well. They did not receive everything back yet, but Tammy Hines is making phone calls to contact the few people that still have chrome books or other items. Danelle reported that the elementary report cards will be mailed out this week.
    - 2) Middle/High School Report

Wally Byrne reported that the drop off days were before all the kids were done with their assignments. He stated they collected about half of the chrome books. June 10<sup>th</sup> the MS-HS report cards will be printed. The Drivers Education students still have chrome books since they are taking the class virtually. Wally stated the parking lots have been repaired and sealed. The sign in the front was not working properly. They found out there is a faulty module in the back of it. The part should be under warranty. Wally said the Senior caravan went very well. Wally also discussed the grading, as he mentioned last month students were issued an incomplete instead of a failing grade with hopes for the work to be completed yet this summer.
    - 3) Special Education Report

Laurie Genz-Prien discussed the yearly numbers as presented in her report.
    - 4) District Office Report

Greg Bell stated that he continues to watch for directives and guidance by DHS regarding the re-opening of school. The Administrative team is meeting on Thursday to discuss 4 or 5 different models/situations. There was discussion about various scenarios that may happen and discussion on how we have to do what we can to minimize the risk to our students and staff. The administrative team is going through a recertification in June so they can evaluate staff. Greg also mentioned that Delta Dental reached out and are giving a half of a months fees back to staff and the school due to COVID and the restrictions of getting to the dentist. Greg also asked for discussion from the board about chrome books and going one to one at the High School level.

Derek Zimpel connected via Zoom at 6:51 PM

6. Community Comments

Kim Trumm has heard that some parents are just done with virtual learning. Greg responded that he is hearing that in other districts as well and said there will still be challenges going forward.

7. **ACTION ITEMS - OLD BUSINESS**

- A) Board Minutes- Motion by Knoble, second by Kim Trumm to approve the May 11, 2020 board minutes as presented. Motion carried.
- B) Budget Report- Motion by Knoble, second by Haines to approve the budget report as presented. Motion carried. There was discussion on the CARES Act and what personal protective equipment will be able to be purchased with the money.

Derek logged off of Zoom at 7:00 PM

- C) Board Policy Updates- NEOLA Recommendations Vol. 29, No. 1- 2nd and Final Reading
  - 1) Policy 0100- Definitions, Policy 0142.4- Vacancies, Policy 0143- Authority of Individual Board Members, Policy 0164.2- Special Meetings, Policy 0167.6- E-mail – Public Record, Policy 1213- Student Supervision and Welfare, Policy 1241- Non-Renewal of the District Administrator, Policy 1461- Unrequested Leaves of Absence/Fitness for Duty, Policy 1619.02- Privacy Protections of Fully Insured Group Health Plans, Policy 1662- Employee Anti-Harassment, Policy 2210- Curriculum Development, Policy 2260- Nondiscrimination and Access to Equal Educational Opportunity, Policy 2260.01- Section 504/ADA Prohibition Against Discrimination Based on Disability, Policy 2261- Title I Services, Policy 2261.01- Parent and Family Member Participation in Title I Programs, Policy 2261.03- District and School Report Card, Policy 2271.01- Start College Now Program, Policy 2370- Education Options Provided By The District, Policy 2270.01- School Performance and Accountability Reports, Policy 3122.01- Drug-Free Workplace, Policy 3125- Educator Licensing, Policy 3161- Unrequested Leaves of Absence/Fitness for Duty, Policy 3213- Student Supervision and Welfare, Policy 3230- Conflict of Interest, Policy 3362- Employee Anti-

Harassment, Policy 3410.01- Compensation for Part-Time Staff, Policy 3419.02- Privacy Protections of Fully Insured Group Health Plans, Policy 3431- Employee Leaves, Policy 4122.01- Drug- Free Workplace, Policy 4161- Unrequested Leaves of Absence/Fitness for Duty, Policy 4213- Student Supervision and Welfare, Policy 4362- Employee Anti-Harassment, Policy 4410.01- Compensation or Part-Time Staff, Policy 4419.02- Privacy Protections of Fully Insured Group Health Plans, Policy 4431- Employee Leaves, Policy 5113- Open Enrollment Program (Inter-District), Policy 5200- Attendance, Policy 5330- Administration of Medication/Emergency Care, Policy 5517- Student Anti-Harassment, Policy 5630- Corporal Punishment, Policy 6325- Procurement- Federal Grants/Funds, Policy 6520- Payroll Deductions, Policy 6605- Crowdfunding, Policy 7440.01- Video Surveillance and Electronic Monitoring, Policy 7540- Technology, Policy 8310- Public Records, Policy 8390- Animals on District Property, Policy 8800- Religious/Patriotic Ceremonies and Observances, Policy 9130- Public Requests, Suggestions, or Complaints

The Policy 5530 was presented to the board to show Suzanne Brinkman had made some adjustments. Motion made by Knoble to approve all policies with the exception of 7440.01 and 9130, second by Stitzer. Motion carried.

Todd Miller left at 7:05 PM

Todd Miller came back at 7:07 PM

Derek Zimpel arrived at 7:07 PM

## **8. ACTION ITEMS - NEW BUSINESS**

### **A) 2020-2021 Preliminary Budget**

Greg reminded the board that the budget does not get approved until October and he stated that there is still uncertainty about what the budget will look like for funding. Bell mentioned they are planning for a flat line budget however, the funding could decrease per child, or it may go up. Bell stated the major changes to the budget this year would be the assistant principal/athletic director salary, an addition to the text book money, a bump in the unemployment a little bit due to all the unknowns. Then there would be the removal of salaries for 3 staff and there will not be a bobcat purchase this year. Bell also discussed the technology budget.

Motion by Kim Trumm to approve the preliminary budget, second by Kelly Trumm. Motion carried.

### **B) Time Sensitive Purchases/Emergency Related Purchases**

Greg stated that this is an authorization to spend money between July 1<sup>st</sup> and the annual meeting in October. Motion by Zimpel, second by Haines to approve. Motion carried.

### **C) Spring/Summer Projects**

#### **1) Floor Tiles and Stair Treads**

Greg stated Jim Trumm and Danelle informed him that some of the floor tiles at the elementary are in rough shape. The tiles are old and the design cannot be matched. Discussion on how they are a trip hazard and how 3 classrooms were identified to be in the worst shape. Motion by Stitzer, second by Kim Trumm to approve installing new tiles in the 3 rooms. Motion carried.

D) Building Usage/Closure

Greg wants open discussion on what happens after June 30<sup>th</sup> with keeping the buildings locked or opening them up. Discussion about after July 1<sup>st</sup> should we open our gyms? Who will be responsible to monitor the kids entering the building? What will the limit be on how many kids can be in the weight room at one time? The drinking fountains would have to stay closed, no sharing of personal equipment. Bell stated that some schools are staying closed to students through August 1<sup>st</sup>. Discussion by the board in favor of opening but with protocols in place. Stitzer and Nurse Brinkman discussed temperature checks. Brinkman asked the board who they would expect to take the temperatures. Stitzer mentioned having a station where the students would be responsible for taking their temperatures. Bell asked if anyone had concerns about opening things up after June 30<sup>th</sup>? The Board wants protocols in place and be clear about social distancing, but are ok with opening. Knoble asked if we have more hand sanitizer in place to be used or if more needs ordered. Schmid mentioned that the elementary playground still needs some repairs so it will stay closed until the next board meeting. The board asked Misty Molzof if the city is opening up their playgrounds. Molzof stated that they are opening as a use at your own risk. The park commission did vote not to do the summer recreation program this year. Misty asked about using the schools as cooling centers since the locations they usually use are closed. The buildings are not air conditioned, with the exception of the Annex building. Misty will check with the churches.

E) Sanitizing Sprayers

Greg stated he looked at a few different models. Fennimore school gave a recommendation about a machine that they purchased from Hillyard. Greg met with a representative that discussed a bucket system for in the classrooms and sprayers for each building and the bus garage. The total cost will be around 12,000 dollars. Motion by Miller, second by Kim Trumm to approve the purchase. Motion carried.

F) Contracted Services

1) SWEEP Contract

Greg mentioned there is no price change for this contract. We have been part of the program for many years and we receive discounts for being a part of the SWEEP Program. Motion by Stitzer, second by Knoble to approve the contract. Motion carried.

G) Extended Contract for 2019-2020/2020-2021- FFA

Greg stated that Mr. Ostheimer is asking for fewer days than previous years and it may be adjusted more as things are being cancelled. Board discussed to reduce the approval to 5 days and if more were needed, they could be brought to a future board meeting. Motion by Haines, second by Knoble to approve 5 days. Motion carried.

H) Activities Code 2020-2021 Approval

Greg stated that this is a yearly approval. This year it has minor changes including the years and adding vaping. Motion by Knoble, second by Stitzer to approve as presented. Motion carried.

I) Overnight Request

Greg presented a list of overnight request to be approved. Kim Trumm asked about the sixth graders who missed the Wisconsin Dells trip due to COVID. Greg said we could work on something for next year. Motion by Zimpel, second by Kim Trumm to approve the list as presented. Motion carried.

J) Open Enrollment for 2020-2021

Numbers presented and reminder given that the numbers can change. Motion by Kim Trumm, second by Haines to approve. Motion carried.

K) Donations

Boscobel Pharmacy donated \$30 to the Band Dept.

The class of 1999 donated \$250 to HS Student Council.

The City of Boscobel donated \$1000 to the Food Service Dept.

Motion by Stitzer, second by Kim Trumm to approve all donations with a letter of thanks. Motion carried.

Motion to go into closed by Kim Trumm, second by Stitzer at 8:07 pm.

Roll Call: Knoble- Yes, Miller- Yes, Zimpel- Yes, Haines- Yes, Kim Trumm- Yes, Stitzer- Yes, Kelly Trumm- Yes

9. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec.

19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee; to discuss and take action, if appropriate, concerning: A) Retirement/Resignation(s); B) Employment; and C) Administrative Contracts

10. Return to and reconvene in open session

Motion by Haines, second by Kim Trumm at 8:52 pm.

Roll Call: Kim Trumm- Yes, Stitzer- Yes, Kelly Trumm- Yes, Knoble- Yes, Miller- Yes, Zimpel- Yes, Haines- Yes

11. Action, if any is required by law to be taken in open session on items in closed session.

A) Retirement/Resignation(s)

Motion by Zimpel, second by Kim Trumm to approve the resignation of Sidney Lippens as special education teacher.  
Motion carried

B) Employment

1) Special Education Teacher (Middle/High School)  
None

2) Elementary Secretary  
Sarah Miles  
Motion by Haines, second by Zimpel. Motion carried.

3) Business Education Teacher  
Mark Chiefari –with 3 pre-approved unpaid days off in November  
Motion by Stitzer and second by Kim Trumm. Motion carried.

4) Fall Coaches  
Approved as presented  
Motion to approve by Stitzer, second by Zimpel. Motion carried.

5) Project Search Van Driver  
Terry Watters – same rate  
Motion by Stitzer, second by Knoble. Motion carried

C) Administrative Contracts

Motion by Kim Trumm, second by Zimpel to approve a contract for the 2020-2021 and 2021-2022 for Danelle Schmid as the Elementary Building Principal with a 2% increase. Motion carried.

Motion by Haines, second by Zimpel to approve a contract for the 2020-2021 and 2021-2022 for Laurie Genz Prien as the Pupil Services Director with a 2% increase. Motion carried.

12. Adjourn

Motion by Haines, second by Zimpel to adjourn at 8:59 PM. Motion carried.

Respectfully submitted by Tim Haines