

Minutes of Regular School Board Meeting

Monday, August 19, 2019

The Board of Trustees

Boscobel Area Schools

A Regular School Board Meeting of the Board of Trustees of Boscobel Area Schools was held Monday, August 19, 2019, beginning at 6:30 PM in the District Office Board Meeting Room at 1110 Park Street, Boscobel, WI with Closed Session beginning at 5:45 PM, followed by Open Session.

Present: Todd Miller, Derek Zimpel, Wendi Stitzer, Kim Trumm, Kelly Trumm, Roger Knoble
Absent: Tim Haines

1. Call To Order – Proof of Public Notice- Todd Miller, Board President, called the meeting to order at 5:48 p.m.
2. Roll Call
3. Approval of Agenda

The closed session was ordered by Stitzer, second by Kim Trumm at 5:48 p.m. in the district office board meeting room. Motion carried.

Roll Call: Miller- Yes, Knoble- Yes, Zimpel- Yes, Kim Trumm- Yes, Stitzer- Yes

Kelly Trumm arrived at 6:07 p.m.

4. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee including discussion of 2019-2020 staffing possibilities and pursuant to Wis. Stat. sec. 19.85(1)(f) to discuss student record related matters, including open enrollment; to discuss and take action, if appropriate, concerning: A) Retirement/Resignation(s); B) Employment; and C) Alternative Open Enrollment Application(s)
5. Return to and reconvene in open session- Motion by Stitzer, second by Kim Trumm to reconvene into open session at 6:40 p.m.

Roll Call: Miller- Yes, Knoble- Yes, Zimpel- Yes, Kim Trumm- Yes, Stitzer- Yes, Kelly Trumm- Yes

6. Pledge of Allegiance and Moment of Silence
7. Action, if any is required by law to be taken in open session on items in closed session.

- A) Retirement/Resignation(s)- Motion by Zimpel, second by Kim Trumm to approve the resignation by Carol Roth and Nan Oldenburg and the retirement of Stan Weigel. Motion carried.
- B) Employment
 - 1) Elementary Special Education Teacher- Motion by Kelly Trumm, second by Zimpel to approve Pam Hellwig at \$46,000. Motion carried.
 - 2) Elementary Physical Education Teacher- Motion by Stitzer, second by Zimpel to approve moving Matt Fritz. Motion carried.
 - 3) Special Education/Physical Education Teacher- Motion by Kim Trumm, second by Kelly Trumm to approve James Penzel for Special Education and 5th Grade Physical Education. Motion carried.
 - 4) Reading Specialist/Title I Teacher/District Assessment Coordinator/English Language Teacher- The recommendation is to move Sara Richter to Reading Specialist/Title I Teacher/District Assessment Coordinator/English Language Teacher. Motion by Kim Trumm, second by Stitzer to approve moving Sara Richter. Motion carried.
 - 5) Food Service Director- Motion by Zimpel, second by Kim Trumm to approve Sarah Ashmore-Oler at \$22.00 an hour. Motion carried.
 - 6) Transportation Director- Motion by Knoble, second by Stitzer to approve John Paetz at \$55,000. Motion carried.
 - 7) Food Service- Motion by Kim Trumm, second by Stitzer to approve Janet Lathrop as a part time cook. Motion carried.
 - 8) Bus Driver- Motion by Zimpel, second by Kim Trumm to approve Dean Ward as the PM bus route. Motion carried.
 - 9) Van Driver- None
 - 10) Co-Curricular Contracts
 - a) Teacher Mentors- Motion by Kelly Trumm, second by Stitzer to approve as presented. Motion carried.
 - b) IEP Mentor- Motion by Knoble, second by Kim Trumm to approve Michelle Mueller as an IEP mentor. Motion carried.
 - 11) Fall Coaches- Motion by Zimpel, second by Stitzer to approve James Penzel and Chandler Brindley as Football Assistant Coaches, Jamie Ralph as Football Middle School Coach, Shawna Bedward and Lara Wetter as splitting a Volleyball Assistant Coach position, and Jamie Feye as Volleyball Middle School Coach. Motion carried.
- C) Alternative Open Enrollment Application(s)- Motion by Zimpel, second Stitzer to approve the incoming applications and deny the outgoing applications. Motion carried.

8. **INFORMATION ITEMS**

- A) Administrative Report

- 1) Elementary School Report- Danelle Schmid informed the board that we have completed our second session of summer school. We have started data dives with CESA and it has been enlightening. We are currently working on finding a long term sub for Donna Calder, 5th Grade Teacher.
- 2) Middle/High School Report- Greg Bell informed the board that 47 out of 57 families for incoming 7th graders came to 7th grade orientation. Kelly asked how the football team did at the scrimmage. The teams has some things to work on, but they did well. Discussion regarding the new coach and how parents are reacting.
- 3) Activities Report- None
- 4) Special Education Report- Laurie Genz Prien told the board that she went to an inclusion conference at the end of July and she showed a trailer for a video that they showed at the conference. Project Search picnic at the end of the July was very well attended. Our 3 former interns were able to answer a lot of questions of the new interns.
- 5) District Office Report- Greg Bell mentioned the CESA 3 data dive work and what we need to do to improve. We have a DAPES meeting next week. The water main break at the high school was on the city's end. Greg mentioned that the audit went well again. Registration day was a success. He wanted to thank Dean Ward and Sarah Ashmore-Oler for their help at registration. Todd Miller reached Level 2 and Wendi Stitzer reached Level 1 for WASB Board Recognition.
 - a) Community Engagement Survey- Roger Knoble asked what the plan is to do with the community engagement survey. Greg thought we wanted to continue putting money towards Fund 46 and continue to demonstrate that we're financially responsible. Discussion regarding what type of plan we need to come up with- solid plans or just discussion. Discussion about holding a public forum.

9. Community Comments- Todd Miller shared a thank you note we received from BMZ Church for use of the elementary kitchen and playground.

10. **ACTION ITEMS - OLD BUSINESS**

- A) Board Minutes- Motion by Knoble, second by Zimpel to approve the board minutes from the July 15, 2019 board meeting. Motion carried.
- B) Budget Report- Motion by Zimpel, second by Kelly Trumm to approve the budget report as presented. Roger questioned the amount of a food service refund, but it is correct. Motion carried.
- C) Employee Handbook- Greg briefly went over the changes that were added to the handbook. Motion by Stitzer, second by Zimpel to approve the changes to the employee handbook. Motion carried.

11. **ACTION ITEMS - NEW BUSINESS**

- A) Seclusion & Restraint Report for 2018-2019- Motion by Kim Trumm, second by Zimpel to approve as presented. Motion carried.

- B) Bids
 - 1) Food- Motion by Stitzer, second by Kim Trumm to approve Sysco as the primary food vendor for 2019-2020. Motion carried.
 - 2) Milk- Motion by Zimpel, second by Kim Trumm to approve Prairie Farms using the Shared Purchasing Solutions pricing for 2019-2020. Motion carried.
- C) Head Start Agreement- Meals- Motion by Kelly Trumm, second by Stitzer to approve the Head Start Agreements for meals as presented. Motion carried with Kim Trumm abstaining.
- D) Contracted Services
 - 1) CESA #3 (ACT)- Motion by Stitzer, second by Kelly Trumm to approve contracting directly with ACT rather than going through CESA for consultation regarding students with autism. Motion carried.
- E) Building Secretaries- Working Days Increase- Question about the wage increase for the secretary that asked for the wage increase. At this time there is no interest in pursuing a wage increase. Motion by Kelly Trumm, second by Kim Trumm to approve the increase of up to 6 days at the elementary school for one of the secretaries and up to 6 days at the middle/high school for one of the secretaries if necessary. Motion carried.
- F) Elementary Student Handbook- Motion by Zimpel, second by Kim Trumm to approve as presented. Motion carried.
- G) Middle/High School Student Handbook- Discussion regarding nicotine and vaping along with a few other wording things under interventions. Table until the next board meeting.
- H) Unpaid Time Off- None.
- I) Overnight Activity Request(s)- None.
- J) Donations- Motion by Stitzer, second by Kelly Trumm to approve the donation from Wisconsin Dells Music Boosters. Motion carried.
- K) Adjourn- Motion by Stitzer, second by Kim Trumm to adjourn at 7:50 PM. Motion carried.

Respectfully submitted by Tim Haines, Clerk