

Minutes of Regular School Board Meeting

Monday, May 11, 2020

The Board of Trustees

Boscobel Area Schools

A Regular School Board Meeting of the Board of Trustees of Boscobel Area Schools was held Monday, May 11, 2020, beginning at 6:30 PM in the District Office Board Meeting Room at 1110 Park Street, Boscobel, WI with Open Session.

Present: Todd Miller, Derek Zimpel, Tim Haines, Wendi Stitzer, Kim Trumm, Kelly Trumm, Roger Knoble

1. Call To Order – Proof of Public Notice- Todd Miller, Board President called the meeting to order at 6:36 PM
2. Roll Call
3. Approval of Agenda
4. Pledge of Allegiance and Moment of Silence
5. **INFORMATION ITEMS**
 - A) Administrative Report
 - 1) Elementary School Report- Roger Knoble asked how we are handling students who are not turning items in and not responding to teachers at both the elementary school and middle/high school. Danelle Schmid responded that at the elementary level we are still trying to contact the students, but when we are unable to, we have been contacting the families. There was one family that we weren't receiving a response from after several attempts, so we did a welfare check on them which yielded results. Wendi Stitzer asked if are doing a pass/fail system, or are we grading them. Danelle responded that we are grading grades 4 through 6 and 4K through 3 is continuing their standard scoring
 - 2) Middle/High School Report- Wally Byrne reported that at the middle/high school the teachers are reaching out to students and following up with calls to parents. Wally has gone to a few homes and knocked on the door to reach out to students who haven't responded. Wally informed the board that they will still be grading. Roger asked how the seniors feel about graduation and other events. Rhonda Scallon surveyed the students to see how they would like to proceed and most of them would like to hold off on some events until they can have them in person, like graduation. We are planning a "Senior" week and we have tentatively planned graduation and prom for August. Wendi asked if we have any students leaving before the graduation date in August- we have one student that we know would be leaving before the potential graduation date. We also have planned a caravan to go around to the seniors

houses and we have signs in front of the high school that will be delivered to all the seniors in the district. Wendi wanted to say that she appreciated the signs for the seniors and getting them done so quickly.

3) Special Education Report- No questions.

4) District Office Report- Greg Bell wanted to thank the food service and transportation departments for all the hard work they've put in to keep students fed during this time. Community First Bank donated milk to all the families getting meals. He also wanted to thank our parents for stepping up and really helping teach the students during this time. As we wrap up this school year, we need to start thinking about fall and how that will look. There are many different scenarios at this point, including different budget scenarios. Greg informed the board that we will need to make sure we're approved by DHS to do the caravan.

6. Community Comments- Misty Molzof said that she heard that we're not failing students, so students aren't being held accountable. Wally said that we're treating it as an incomplete and hoping to stay ahead of it to have the least amount of incompletes possible.

Misty asked how this will affect our grade as a school. Greg responded that the school report is based on the state assessments.

Roger asked if a student will have to take the class over next year if they have an incomplete. Wally said we'll give them an incomplete for the 4th quarter. Greg included that we will work with those students throughout the summer.

7. ACTION ITEMS - OLD BUSINESS

A) School Board Election of Officers – Motion by Knoble, second by Kim Trumm to keep the officers in place until such a time we can meet face to face. Motion carried.

B) Board Minutes- Motion by Knoble, second by Stitzer to approve the April 13, 2020 board minutes as presented. Motion carried.

C) Budget Report- Motion by Haines, second by Stitzer to approve the budget report as presented. Motion carried.

D) Spring/Summer Projects

1) Elementary School- Bathroom Partitions

2) Middle/High School- Bathroom Partitions

Greg explained that we are working with Eileen Brownlee to determine if changing the bathroom partitions will require the bathroom to meet ADA requirements. Motion by Stitzer, second by Haines to approve TCH to replace the bathroom partitions for \$10,262.50 as long as ADA requirement accommodations are met. Motion carried.

8. ACTION ITEMS - NEW BUSINESS

A) Class of 2020 Graduation Date – Wally Byrne explained to the board about the potential plans for graduation. Kelly Trumm asked about students being up all night and then have graduation the next day will be exhausted. We wanted to

have it far enough out that we had a better chance of hosting it in person, but thought if we did graduation first students may feel as though they're done and don't need to follow the rules. Motion by Kim Trumm, second by Stitzer to approve the Class of 2020 graduation to be held on August 16th at 1:00 PM with a virtual option. Motion carried.

- B) Prom 2020 Date- Greg explained that normally we wouldn't bring prom to the board but given the circumstances, we felt we should. Wendi asked if they considered doing it on a Friday night rather than Saturday night. Greg said that Friday night is the first footballs scrimmage, so they wanted to schedule around that. Motion by Haines, second by Knoble to approve as presented. Motion carried.
- C) 2020 Spring Coaches Compensation- Motion by Knoble, second by Stitzer to approve paying the 2020 high school spring coaches one week of pay for pre-season work. Motion carried.
- D) 2020-2021 Dental Insurance- Motion by Kelly Trumm, second by Haines to approve staying with Delta Dental for our dental insurance and to switch our agent of record to Bre Hellendbrand of M3. Motion carried.
- E) 2020-2021 Support Staff Compensation & Letters of Intent- Greg explained that part of his recommendation would be moving Shannan Aspenson to full time as the District Office Secretary. Greg also went through the list of employees who wouldn't receive a letter of intent for next year. Motion by Stitzer, second by Kelly Trumm to approve a 2% wage increase for the list of support staff as presented. Motion carried with Kim Trumm and Haines abstaining.
- F) 2020-2021 Bus Driver Compensation & Contracts- Motion by Knoble, second by Kim Trumm to approve a 2% wage increase for bus drivers. Motion carried.
- G) 2020-2021 Substitutes Letters of Intents- Motion by Knoble, second by Haines to approve the list as presented. Motion carried.
- H) Summer School
 - 1) June Session- Recommendation of Cancellation- Motion by Haines, second by Stitzer to approve cancelling the June summer school session. Motion carried.
 - 2) July/August Session- Recommendation to Extend if Possible- Motion by Haines, second by Kim Trumm to approve allowing administration to work with the summer school coordinator and teachers to provide our traditional August summer school at an alternative time and in an alternative format if necessary. Motion carried.
- I) Board Policy Updates- NEOLA Recommendations Vol. 29, No. 1- 1st Reading
 - 1) Policy 0100- Definitions, Policy 0142.4- Vacancies, Policy 0143- Authority of Individual Board Members, Policy 0164.2- Special Meetings, Policy 0167.6- E-mail – Public Record, Policy 1213- Student Supervision and Welfare, Policy 1241- Non-Renewal of the District Administrator, Policy 1461- Unrequested Leaves of Absence/Fitness for Duty, Policy 1619.02- Privacy Protections of Fully Insured Group Health Plans, Policy 1662-

Employee Anti-Harassment, Policy 2210- Curriculum Development, Policy 2260- Nondiscrimination and Access to Equal Educational Opportunity, Policy 2260.01- Section 54/ADA Prohibition Against Discrimination Based on Disability, Policy 2261- Title I Services, Policy 2261.01- Parent and Family Member Participation in Title I Programs, Policy 2261.03- District and School Report Card, Policy 2271.01- Start College Now Program, Policy 2370- Education Options Provided By The District, Policy 2270.01- School Performance and Accountability Reports, Policy 3122.01- Drug-Free Workplace, Policy 3125- Educator Licensing, Policy 3161- Unrequested Leaves of Absence/Fitness for Duty, Policy 3213- Student Supervision and Welfare, Policy 3230- Conflict of Interest, Policy 3362- Employee Anti-Harassment, Policy 3410.01- Compensation for Part-Time Staff, Policy 3419.02- Privacy Protections of Fully Insured Group Health Plans, Policy 3431- Employee Leaves, Policy 4122.01- Drug- Free Workplace, Policy 4161- Unrequested Leaves of Absence/Fitness for Duty, Policy 4213- Student Supervision and Welfare, Policy 4362- Employee Anti-Harassment, Policy 4410.01- Compensation or Part-Time Staff, Policy 4419.02- Privacy Protections of Fully Insured Group Health Plans, Policy 4431- Employee Leaves, Policy 5113- Open Enrollment Program (Inter-District), Policy 5200- Attendance, Policy 5330- Administration of Medication/Emergency Care, Policy 5517- Student Anti-Harassment, Policy 5630- Corporal Punishment, Policy 6325- Procurement- Federal Grants/Funds, Policy 6520- Payroll Deductions, Policy 6605- Crowdfunding, Policy 7440.01- Video Surveillance and Electronic Monitoring, Policy 7540- Technology, Policy 8310- Public Records, Policy 8390- Animals on District Property, Policy 8800- Religious/Patriotic Ceremonies and Observances, Policy 9130- Public Requests, Suggestions, or Complaints

Motion by Knoble to approve the 1st reading of NOELA Policy Recommendations Vol.29, No. 1. Roger asked why some of the policies are only missing a few words or they're only deleting a few words from the policy. Greg said that if there are concerns with certain policies, contact him and he will reach out to NEOLA. Wendi asked about the Administration of Medication/Emergency Care policy and if Suzanne has looked at it yet. Suzanne responded that she has not yet looked at it, but can before the next meeting. She will follow up with Greg. Second by Haines. Motion carried.

J) Policy Update/COVID-19 Updates

- 1) Policy 6116- Time and Effort Reporting – Motion by Stitzer, second by Kelly Trumm to approve policy 6116 Time and Effort Reporting and suspend the need for the 1st and 2nd reading. Motion carried.

K) Contracted Services

- 1) JR Consulting – Motion by Stitzer, second by Knoble to approve the 2020-2021 contract with JR Consulting. Motion carried.
- 2) Southwest College- Driver's Education- Kim Trumm asked if we are currently doing behind the wheel since she saw North Crawford using their behind the wheel car recently. Wally said we currently are not doing behind the wheel

until we can safely do so, but he will look into it. Mr. Moran will teach the class portion via Zoom until we can meet face to face. Greg explained that there is no cost to the district. Motion by Knoble, second by Kim Trumm to approve as presented. Motion carried.

- 3) CESA 3- Motion by Kim Trumm, second by Kelly Trumm to approve the 2020-2021 CESA 3 contract as presented. Motion carried.
 - 4) OT/PT- Laurie informed the board that there isn't a cost increase from this year. Motion by Kim Trumm, second by Miller to approve the OT/PT contract with Gunderson Boscobel Area Hospital and Clinics. Motion carried with Stitzer abstaining.
 - 5) WIAA- Greg informed the board that we have not received the contract yet, but there is no charge and he's asking for approval to sign the contract when we receive it. Motion by Haines, second by Stitzer to approve as presented. Motion carried.
 - 6) CESA 6- Support Staff Evaluations- Motion by Knoble, second by Stitzer to approve as presented. Motion carried.
 - 7) CESA 6- Extra-Curricular Staff Evaluations- Motion by Kim Trumm, second by Haines to approve as presented. Motion carried.
 - 8) iReady- Greg explained that we had a few teachers pilot iReady this year and they really liked it. Motion by Knoble, second by Stitzer to approve contracting with iReady for a 1 year license and contract with Edgenuity for 12 concurrent courseware licenses. Motion carried.
- L) Donations- No donations.
- M) The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee and pursuant to Wis. Stat. sec. 19.85(1)(f) to discuss student record related matters, including open enrollment; to discuss and take action, if appropriate, concerning: A) Retirement/Resignation(s); and B) Alternative Open Enrollment Application(s)
- N) Return to and reconvene in open session
- O) Action, if any is required by law to be taken in open session on items in closed session.
- 1) Retirement/Resignation(s)- Motion by Stitzer, second by Knoble to approve the retirement of Julie Zart. Discussion on recognizing the retirees. Motion carried.
 - 2) Alternative Open Enrollment Application(s)- None
- P) Adjourn- Motion by Kim Trumm, second by Knoble to adjourn at 8:08 PM. Motion carried.

Respectfully submitted by Tim Haines, Board Clerk