

Minutes of Regular School Board Meeting

Monday, April 15, 2019

The Board of Trustees

Boscobel Area Schools

A Regular School Board Meeting of the Board of Trustees of Boscobel Area Schools was held Monday, April 15, 2019, beginning at 6:30 PM in the District Office Board Meeting Room at 1110 Park Street, Boscobel, WI with Closed Session beginning at 6:00 PM, followed by Open Session.

Present: Jacob Knowles, Todd Miller, Roger Knoble, Derek Zimpel, Wendi Stitzer, Kim Trumm
Absent: Kelly Trumm

1. Call To Order – Proof of Public Notice - Todd Miller, Board President called the meeting to order at 6:00 p.m.
2. Roll Call
3. Approval of Agenda

The closed session was ordered by Zimpel, second by Stitzer at 6:01 p.m. in the district office board meeting room. Motion carried.

Roll Call: Miller-yes, Knowles-yes, Knoble-yes, Kim Trumm-yes, Stitzer-yes, Zimpel-yes

4. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee including discussion of 2019-2020 staffing possibilities and pursuant to Wis. Stat. sec. 19.85(1)(f) to discuss student record related matters, including open enrollment; to discuss and take action, if appropriate, concerning: A) Employment; B) Retirement/Resignation(s); C) Consideration of an action on a resolution to non-renew a teacher's contract and issue a non-renewal notice; and D) Alternative Open Enrollment Application(s)
5. Return to and reconvene in open session - Motion by Zimpel, second by Kim Trumm to reconvene in to open session at 6:35 p.m. Motion carried.

Roll Call: Miller-yes, Knowles-yes, Knoble-yes, Kim Trumm-yes, Stitzer-yes, Zimpel-yes

6. Pledge of Allegiance and Moment of Silence
7. Action, if any is required by law to be taken in open session on items in closed session.
 - A) Employment

- 1) Title I Teacher- No Action
 - 2) Summer School Staff- Motion by Zimpel, second by Knoble to approve the summer school staff as presented. Motion carried.
 - 3) Substitute Teachers and Support Staff- Motion by Zimpel, second by Stitzer to approve Nancy Emery as a substitute paraprofessional, office support, food service, and teacher. Motion carried.
- B) Retirement/Resignation(s)- Motion by Zimpel, second by Kim Trumm to approve the resignations of Jessica Brooke as an English Teacher, Josh Hines as a Special Education Teacher, Morris Jackson as a cook, Marcus Ingalls as the Head Wrestling Coach, Joey Martin as the Head Football Coach, and Joan Anthony as the Middle School Volleyball Coach. Motion carried.
- C) Consideration of an action on a resolution to non-renew a teacher's contract and issue a non-renewal notice. – No Action
- D) Alternative Open Enrollment Application(s)- Motion by Zimpel, second by Stitzer to deny the outgoing open enrollment application. Motion carried.

8. INFORMATION ITEMS

A) Administrative Report

- 1) Student Recognition- Youth Wrestling- Our youth wrestlers did very well at state and introduced themselves to the board. Barbara Hurley is in 7th grade, Payten Sander is in 3rd grade, Carson Bassett is in 3rd grade and won at state, Tyler Miller is in 5th grade, and Ashton Udelhoven is in 4th grade.
- 2) Elementary School Report- Danelle reported that they are finishing up with state testing. They have begun the process of placing students in classes for next year. The Trauma Sensitive Schools Committee has worked through the training modules and will now create an action plan surrounding our goals. They are currently working with the CESA 3 co-hort. Through the mental health grant, we have purchased the 7 mindsets curriculum, which is a social emotional learning program. Greg Plotz won a School Forest coordinator award, which is very deserving. He will be presented the award at the school forest Earth Day celebration on May 2nd. Students now have the opportunity to earn a Character Award based on traits outlined in the presidential award guidelines and going above and beyond what is expected. Danelle is currently hosting a “Bulldog Boogie” on Friday mornings before school starts. She is teaching students dance moves. Roger Knoble asked if Greg Plotz will be the School Forest Coordinator. Danelle responded that we haven’t had a chance to discuss that position yet.
- 3) Middle/High School Report- Wally Byrne reported that junior high reached a goal that they had set for their civic service project. We have completed the Forward exam, except for the students who were absent and we are working on a schedule to get that taken care of by May 3rd. Wally participated in the SWAL banquet for the valedictorian and salutation and spoke highly of how prepared our students were. The seniors’ attendance reality check, which was a success again. We held the local career fair on April 5th, which our staff did an outstanding job of planning that. We have a speaker coming on April 18th

to speak on mental health at both the elementary school and middle and high schools. We will start the ACT Aspire next week for our 9th graders. Wally reported that we had 25 students compete at state forensics and we brought home 11 gold medals, 12 silver medals and 2 bronze medals. Three of our seniors scored their 4th gold medal. We won an Excellence in Speaking Award (9 years in a row). Discussion regarding the open gym schedule and how that will work with the different age levels.

- 4) Activities Report- No questions.
- 5) Special Education Report- Laurie Gen Prien reported that we have been award the Transition Readiness Grant for \$61,000 (depending on the state budget). The grant will cover the tuition for Project Search interns and the purchase of a van. We are attempting to be more purposeful in scheduling our OT and PT to provide better support for our students in the classroom.

6) District Office Report

a) CESA #3 Annual Convention

b) Youth Apprenticeship Participation

Wendi Stitzer will attend the CESA 3 Annual Convention on behalf of the district. Greg Bell informed the board that we have started the 2019-2020 budget process having the supervisors meet with their professional staff to discuss classroom budgets. We are in contact with Head Start about partnering for a grant that would expand on the mental health grant that we currently have. Laurie, Danelle, and Greg went to Southwest Tech to start the conversation regarding Boscobel Area Schools becoming a satellite child care center. We have been made aware that Ruth Bauer has left approximately \$75,000 in a trust for the school forest. We will need to determine how we want to proceed. BASH will not take place next year since the grant expires this year. We are hoping to expand on the homework help program. Greg Bell sits on the Youth Apprentice Advisory Council and discussed how we have many students taking advantage of the opportunity. Rhonda Scallon said that we have 25 youth apprentices for this year. Students are working all over the area. They need to work 900 hours in 2 years. Other schools and CESA #3 have recognized the great strides that our district is taking in the Youth Apprentice program.

9. Community Comments- None

10. **ACTION ITEMS - OLD BUSINESS**

- A) Board Minutes- Motion by Zimpel, second by Stitzer to approve the March 18, 2019 board minutes as presented. Motion carried.
- B) Budget Report- Motion by Zimpel. Second by Kim Trumm to approve the budget report as presented. Motion carried.
- C) Board Policy Update- Policy 5851- Sunday/Wednesday Evening Events- 2nd and Final Reading- Motion by Knoble, second by Zimpel to approve the 2nd and final reading of Policy 5851- Sunday/Wednesday Evening Events. Motion carried.

D) Board Policy Updates- NEOLA Recommendations Vol. 28, No.1- 2nd and Final Reading- Motion by Zimpel, second by Kim Trumm to approve the 2nd and final reading of Vol. 28, No. 1 as recommended by NEOLA. Motion carried.

1) Policy 1130- Conflict of Interest, Policy 1213- Student Supervision and Welfare, Policy 1400- Job Descriptions, Policy 1422- Nondiscrimination and Equal Employment Opportunity, Policy 1662- Employment Anti-Harassment, Policy 2260- Nondiscrimination and Access to Equal Educational Opportunity, Policy 2270- Religion in the Curriculum, Policy 2420- Education for Employment, Policy 2700.01- School Performance and Accountability Reports, Policy 3120- Employment of Professional Staff, Policy 3122- Nondiscrimination and Equal Employment Opportunity, Policy 3139- Staff Discipline, Policy 3140- Non-Renewal, Resignation, and Termination, Policy 3143- Non-Renewal of Administrative Contracts, Policy 3213- Student Supervision and Welfare, Policy 3230- Conflict of Interest, Policy 3362- Employee Anti-Harassment, Policy 4122- Nondiscrimination and Equal Employment Opportunity, Policy 4213- Student Supervision and Welfare, Policy 4230- Conflict of Interest, Policy 4362- Employment Anti-Harassment, Policy 5111- Eligibility of Resident/Nonresident Students, Policy 5112- Entrance Age, Policy 5113- Open Enrollment Program (Inter-District), Policy 5114- Nonimmigrant Students and Visitor Programs, Policy 5341- Emergency Medical Authorization, Policy 5500- Student Code of Classroom Conduct, Policy 5512- Use of Tobacco and Nicotine by Students, Policy 5517- Student Anti-Harassment, Policy 5600- Student Discipline, Policy 6150- Tuition Income, Policy 6220- Budget Preparation, Policy 6235- Fund Balance, Policy 6440- Cooperative Purchasing, Policy 6520- Payroll Deductions, Policy 7440- Facility Security, Policy 7440.01- Video Surveillance and Electronic Monitoring, Policy 8330- Student Records, Policy 8410- School Safety and Crisis Intervention, Policy 8420- School Safety and Emergency Preparedness, Policy 8462- Child Abuse and Neglect, Policy 8462.01- Threats of Violence Policy 9130- Public Requests, Suggestions, or Complaints, Policy 9150- School Visitors

11. ACTION ITEMS - NEW BUSINESS

A) 2019-2020 Professional Staff Wages- Motion by Zimpel, second by Stitzer to approve the recommendation to increase the salary schedule for teachers in their first three years by 1% and increase teacher salaries by 3% based on their 2018-2019 salary. Motion carried.

B) 2019-2020 Employee Insurance- Motion by Zimpel, second Kim Trumm to approve going with the coop and Quartz for health insurance and Diversified Benefit Services for the HRA and Flex plans. Motion carried. Revote with motion by Zimpel, second by Stitzer to approve the coop and Quartz for health insurance and Diversified Benefit Services for the HRA and Flex plans. Motion carried with Kim Trumm abstaining.

C) Contracted Services

1) OT/PT- Motion by Knoble, second by Miller to approve the OT/PT contract as presented. Motion carried with Stitzer abstaining.

- 2) CESA #3- Motion by Kim Trumm, second by Stitzer to approve the CESA #3 contract as presented. Motion carried.
- D) School Perceptions Survey- Motion by Zimpel, second by Stitzer to approve the school perceptions survey as presented. Knoble asked about the cost of the survey. The entire survey was quoted around \$10,000. Motion carried.
- E) Track Resurfacing- Discussion regarding the football field and if we need to redo it. Greg informed the board that we do not need to redo the football field at this time and when it comes time to redo the football field, we are able to bridge over the track so we don't ruin what has been done. Motion by Kim Trumm, second by Zimpel to approve Athletic Field Services to resurface the track at for \$109,850.00. Motion carried.
- F) Picnic Tables for Nick Nice Memorial Shelter- Greg explained that we need to purchase picnic tables for the Nick Nice Memorial Shelter and referred to the quote from Gerber Leisure Products, Inc. The original quote includes installation of the 6 picnic tables, which we will not need. Motion by Stitzer, second by Kim Trumm to approve purchasing picnic tables from Gerber Leisure Products, Inc. for \$5,800. Motion carried.
- G) School Safety Grant- Fob System- As part of the safety grant we received, funding was allotted to upgrade the current electronic door control system (Fob) in the district. Motion by Stitzer, second by Zimpel to approve with the updated price for the \$35,565.89. Motion carried.
- H) Job Description Revisions- Motion by Zimpel, second by Kim Trumm to approve the job description revisions as presented. Motion carried.
- 1) Business Specialist
 - 2) Financial Specialist
 - 3) Foreign Language Teacher (6-12)
 - 4) General Music Teacher (K-6)
 - 5) Art Teacher K-6
 - 6) Art Teacher
 - 7) Vocal Music Teacher (7-12)
 - 8) Instrumental Music Teacher (6-12)
- I) Unpaid Time Off Request- Motion by Kim Trumm, second by Stitzer to approve Sarah Ashmore-Oler's unpaid time off request. Motion carried.
- J) Overnight Request- Motion by Kim Trumm, second by Knoble to approve the overnight request for safety patrol to go to Wisconsin Dells. Motion carried.
- K) Donations- Motion by Knoble, second by Zimpel to approve the following donations with letters of thanks: Cindy Anderson for approximately \$405 worth of material and batting to make 25 quilts to be donated to Boscobel Veterans, Karen Whitaker for \$50 for the Family and Consumer Education department to be used towards materials for quilts, and Doug Gardner for \$1,600 for the high school softball club. Motion carried.

- L) School Board Oath of Office- Jacob Knowles swore in Roger Knoble. Tim Haines will need to be sworn in before April 21, 2019. Greg Bell presented Jacob Knowles with a plaque thanking him for his time with the board.
- M) Adjourn- Motion by Zimpel, second by Stitzer to adjourn at 8:07 PM. Motion carried.

Respectfully submitted by Jacob Knowles, Clerk