

Minutes of Regular School Board Meeting

Monday, February 18, 2019

The Board of Trustees

Boscobel Area Schools

A Regular School Board Meeting of the Board of Trustees of Boscobel Area Schools was held Monday, February 18, 2019, beginning at 7:30 PM in the District Office Board Meeting Room at 1110 Park Street, Boscobel, WI with Closed Session beginning at 7:00 PM, followed by Open Session.

Present: Jacob Knowles, Roger Knoble, Todd Miller, Kelly Trumm, Kim Trumm, Derek Zimpel, Wendi Stitzer

1. Call To Order – Proof of Public Notice - Todd Miller, Board President called the meeting to order at 7:01 p.m.
2. Roll Call
3. Approval of Agenda

The closed session was ordered by Knoble, second by Zimpel at 7:02 p.m. in the district office board meeting room. Motion carried.

Roll Call: Kelly Trumm-yes, Kim Trumm-yes, Stitzer-yes, Zimpel-yes, Miller-yes, Knowles-yes, Knoble-yes

4. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee including discussion of 2019-2020 staffing possibilities and pursuant to Wis. Stat. sec. 19.85(1)(f) to discuss student record related matters, including open enrollment; to discuss and take action, if appropriate, concerning: A) Employment; and B) Alternative Open Enrollment Application(s)
5. Return to and reconvene in open session - Motion by Zimpel, second by Stitzer to reconvene into open session at 7:23 p.m. Motion carried.

Roll Call: Miller-yes, Knowles-yes, Knoble-yes, Kelly Trumm-yes, Kim Trumm-yes, Stitzer-yes, Zimpel-yes

6. Pledge of Allegiance and Moment of Silence
7. Action, if any is required by law to be taken in open session on items in closed session.
 - A) Employment
 - 1) Substitute Teachers and Support Staff

Motion by Zimpel, second by Kim Trumm to approve the following substitutes: Wilma Hammell as a custodian and food service, Elizabeth Sobek as a substitute teacher, paraprofessional, custodian, food service, office support, and Gary Farrell as a substitute in the transportation department to drive the routes he is licensed for. Motion carried.

B) Alternative Open Enrollment Application(s) – None.

8. **INFORMATION ITEMS**

A) Administrative Report

- 1) Elementary School Report – Danelle Schmid reported that today was the 100th day of school. Literacy Footprints has arrived. Student Council raised money for a clean water project and raised \$854, which was more than last year. Danelle is working through the observation schedules and teachers are working through their SLOs. K-1 music concert will be next Monday (2/25/19). CDD (Child Development Days) are coming soon. Many teachers have reached out to Donor's Choose to get certain projects funded – details to follow in upcoming board informer. Teachers who have had projects funded include Lisa Stewart, Kristi Burch-Zimmerman, Shaun Wittrig, Tabitha Devine, Jenni Lund, Sarah Dalton (2 projects), Bridget Bender (4 projects – 1 is professional development – Bring Your Teach On – in Dallas near the end of June).
- 2) Middle/High School Report – No questions.
- 3) Activities Report – No questions.
- 4) Special Education Report – Laurie attended the WCASS Conference 2 weeks ago. As of now, the district will have 4 students to apply for Project Search next year. Their assessment date is March 7, 2019. The Special Education Department has maintained compliance even with all the snow days. The first district wide homeless meeting was held last week. Laurie is working on creating forms that will be used throughout the district that will help mainstream this process. Next week Laurie will be attending the Federal Funding Conference in WI Dells. Discussion on our current homeless referral process and resources available. Kelly Trumm is willing to be a resource for housing as well.
- 5) District Office Report – Greg Bell reported that the Municipal Money Market account will move into an account to earn up to 2% interest based on a tiered structure. DPI can't waive minutes regulations for snow days, however, Greg received a new email today from Mike Thompson in regards to virtual reality and being able to count minutes if so many kids log in – will add this email to the informer. WIAA football-only conference plan kept Boscobel in the Ridge and Valley beginning in 2020. Due to the district adding minutes to the school day when the 2018-2019 calendar was created, we don't have as much to make up as other districts, however these days have allowed our teachers to be off with pay for 9 days (approximately \$31,000/day for salary and benefits) – we will need to review this for next year. Support staff is different as they are required to take late starts unpaid, may be paid for their full shift

for early releases if they work more than ½ of their shift, and are allowed to make up time for canceled school days.

a) CESA #3 Insurance Coop Presentation

Bryce Bird, Riverdale's District Administrator presented about the CESA #3 Health Insurance Coop. Riverdale has been with the coop for 10 years. A chart of Riverdale's health insurance costs for the past 4 years was handed out to the board. Bryce explained that the idea of having a coop is to pool people together is to spread the risk. Currently, there are 8 schools in the coop (~900 members, ~1500 belly buttons). Safety in numbers is a main concept. Riverdale currently has \$2,000/\$4,000 deductible and is with Quartz now. Benefits – the larger the coop gets, a district should have less drastic increases and you have more bargaining power. There is currently a 3 year commitment when you join the coop and you may have to pay a surcharge. M3 has a 2% cap for next year and 6% for the following 2 years. The coop plans to add dental for the upcoming year. Greg will meet with Richards Benefits tomorrow and then reach out to the coop for prices.

b) Business Office Update – Crystal Brown presented an update from the Business Office. January was busy with W2s, 1099s, ACA and the annual WRS Reconciliation. The 2018-2019 spending deadline has past so the office will be working on end of year wrap-up. Effective 1/25/19 the Fund 46 bank account interest rate was changed from 0.05% to 2.65%. Property tax payments are continuing to be received. Update on \$250,000 project money. Budget planning will begin in March for the 2019-2020 school year.

9. Community Comments

10. **ACTION ITEMS - OLD BUSINESS**

- A) Board Minutes - Motion by Zimpel, second by Stitzer to approve the January 21, 2019 board minutes as presented. Motion carried.
- B) Budget Report - Motion by Zimpel, second by Stitzer to approve the budget report as presented. Motion carried.

11. **ACTION ITEMS - NEW BUSINESS**

A) Policy 5851- Sunday/Wednesday Evening Events

Kelly Trumm was approached by parents and the boys head coach and was asked to discuss this policy with the board. Kelly has asked the board to consider refining the current policy for the possibility of more open gym time. Will work on language for open gym for March meeting.

Miller left 9:01 p.m.

- B) 2018-2019 Instructional Minutes – Per Greg Bell, the district is about 5-6 hours short for instructional minutes for the 18/19 school year. Bell recommends making March 22nd a full school day – that will take care of what we are short now. Greg would like to gain authority to notify parents in advance that any time

we have a PLC day but need to have a late start, school would start late and would go to the regular scheduled end of day and PLCs for that day would be canceled. Greg Bell will notify parents with separate letters and reach out with a Skylert saying the letters will be coming home. Motion by Zimpel, second by Stitzer to add March 22, 2019 as an instructional day. Motion carried. Motion by Knoble, second by Kim Trumm, to approve as a standard practice moving forward, to give the District Administrator the authority to host school all day on PLC days if there is a need for a late start due to weather on a PLC day. Motion carried. Motion by Knoble, second by Stitzer to give the District Administrator the authority to use PLC minutes for instructional minutes if necessary to meet the DPI requirements (not only on late start days). Motion carried.

- C) AGR End of Semester School Board Review – Per DPI, schools are encouraged to review AGR performance objectives and revise these objectives as necessary. Danelle made any necessary modifications. Motion by Stitzer, second by Kim Trumm to approve as presented. Motion carried.
- D) Summer School Coordinator Stipend - Motion by Kim Trumm, second by Kelly Trumm to increase the stipend for the Summer School Coordinator to \$1,000. Motion carried
- E) Job Descriptions - Motion by Kelly Trumm, second by Stitzer to approve the job descriptions as presented. Motion carried.
 - 1) Paraprofessional
 - 2) Paraprofessional- Title I
 - 3) Paraprofessional- Special Education
 - 4) Paraprofessional- Library/Media
- F) Budget Revision - Motion by Kelly Trumm, second by Kim Trumm to approve the budget revision as presented. Motion carried.
- G) Gator –Motion by Kelly Trumm, second by Kim Trumm to approve trading the district’s gator for the city’s gator (4 years newer, 500 less hours) for \$1,000. Motion carried.
- H) Bus Use Request – Motion by Kim Trumm, second by Stitzer to approve the BMZ Bus Use Request. Motion carried.
- I) Unpaid Time Off - Motion by Kim Trumm, second by Stitzer to approve unpaid time off requests for Sally Schweiger, Bridget Bender, Tim Jones, and Gerald Staskal. Motion carried.
- J) Donations – Motion by Kelly Trumm, second by Kim Trumm to approve the donation of \$1,000 to the school forest from Sharon Halverson in memory of Roger Halverson to be used for signs for the trail, a couple trees, and any extra for picnic tables. Motion carried.
- K) Adjourn – Motion by Kim Trumm, second by Stitzer to adjourn at 9:18 PM. Motion carried.

Respectfully submitted by Jacob Knowles, Clerk

Approved: 3/18/19

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