

Regular School Board Meeting  
Monday, August 14, 2023 6:30 PM Central

District Office Board Meeting Room  
1110 Park Street  
Boscobel, WI 53805

1. Call To Order – Proof of Public Notice - Meeting called to order by Todd Miller, School Board President at 6:32pm.

2. Roll Call

Sarah Capel-Roth via zoom, Todd Miller, Greg Loos, Jimmie Kaska, Kaye Woodke, Wendi Stitzer, and Casey Updike were present.

3. Pledge of Allegiance and Moment of Silence

4. Approval of Agenda

5. **INFORMATION ITEMS**

5.A) Administrative Reports

The board heard updates from the administrative team regarding summer school numbers, updates on the elementary floor, the credit recovery program, and student scheduling. Lisa invited the board to the all-staff in-service day on the 22<sup>nd</sup> of this month. Lisa also shared the important dates and events for the beginning of the school year.

6. **ACTION ITEMS - OLD BUSINESS**

6.A) Board Minutes - Motion by Casey Updike, second by Kaye Woodke to approve the minutes from July 10, 2023. Motion carried.

6.B) Budget Reports - Jarrett walked in a report showing the budget numbers due to the audit there are no monthly budget reports this month. Motion to approve the numbers presented by Jarrett Roathke by Casey Updike, second by Wendi Stitzer. Motion carried.

7. Community Comments - Policy 0167.3 - Public Comments at Board Meetings

7.A) Each statement made by a participant shall be limited to four (4) minutes duration.

Cheryl Knowles talked about the annualization of Paraprofessionals. She stated there are downfalls and benefits of that process. One of the issues is around Christmas break and the actual number of hours worked versus the pay. She said the bookkeeping side must deal with the insurance also and wants the board to be aware of those items.

Kari Brown talked about the issue that she doesn't get email in the summer so she had not seen the email that was sent out by Jarret Roethke. She stated that she would prefer to stay annualized.

Sheila Davis spoke about how much she appreciates the make up days at the end of the year and would like to stay annualized.

Cheryl Knowles again said that there are pros and cons to both.

7.B) The portion of the meeting during which the comment of the public is invited shall be limited to twenty (20) minutes, unless extended by a vote of the Board.

7.C) If you wish to speak during Community Comments via Zoom, you will need to have your full name listed along with your video on.

## 8. **ACTION ITEMS - NEW BUSINESS**

### 8.A) District Office Addition Proposal & Gym Options

Molly Ryan provided an update, she talked about moving the district office, choices for the mezzanine area, and updates on the baseball field. Molly stated the design stage will last until the end of the year. The secure entry was shown on the 3D map that she shared on the screen. Molly then talked about the wing for 4<sup>th</sup> and 5<sup>th</sup> grade. The new gymnasium proposal was shown. Molly talked about the updates to the existing locker rooms. She also talks about the media deck option. Then discusses moving the district office, 5 offices a reception area, and a break room. Matt from Findorff then talked about the budget that is currently over but he is confident the team can get it back into the budget numbers that he is tracking. Reminder the district office would not use any referendum money. Greg Loos discusses the cost versus over budget numbers and the size of media platform that is needed vs wanted.

Motion to approve the district office per the design using no referendum dollars by Casey Updike, second by Wendi Stitzer. Motion carried.

Motion to approve the middle option for the mezzanine in the new gymnasium by Jimmie Kaska, second by Casey Updike. Motion carried.

Molly wanted to relay the vision for the baseball field, relocating the existing lighting, new dugouts for baseball, reworking of the infield and extending the outfield.

### 8.B) Contracts

#### 8.B)1) Gundersen Boscobel Area Hospital and Clinics OT/PT

Motion to approve the contract as presented by Kaye Woodke, second by Greg Loos. Wendi Stitzer abstained from voting. Motion carried.

#### 8.B)2) CESA 3- Continuing Behavior Consultant

Motion to approve the consulting contract of Matt Nonemacher to continue with our district as presented made by Kaye Woodke, second by Greg Loos. Motion carried.

### 8.C) Cancellation of Speech and Language Contract with CESA 3 Due to Resignation

No Contract, No Action.

### 8.D) Use of District Facilities

Danelle explained the action sheet, to allow outside businesses to have access to our students. Only to be used during open house and registration. Motion to approve by Kaye Woodke, second by Jimmie Kaska. Todd Miller would like the board to be aware of anyone who is approved by Lisa Wallin-Kapinus, like a board informer. Motion carried.

#### 9. Seclusion and Restraint Yearly Report

Laurie presented her report. Motion to approve the report as reported by Kaye Woodke, second by Wendi Stitzer. Motion carried.

#### 10. People's State Bank CDs

Currently we have 7 and they represent several scholarships. The school would like to close the CDs and move the money to a money market account. Motion to approve by Kaye Woodke, second by Greg Loos. Motion carried.

#### 11. Paraprofessionals and Food Service Payroll System & Make-Up Time

Jarrett Roethke handed out materials and discussed the options and the difference between annualized and hourly pay with no make up time. Jarrett stated the make-up time is a major concern. When employees leave early in the fiscal year, they get paid more than what they have worked, so it creates a hard situation asking them to pay back that money. The tracking that happens is a lot for staff to keep current, but paras are concerned about the insurance cost. The paras prefer the 24 checks. The first few checks staff are paid ahead and then around the half way point they are paid behind stated Jarrett. Discussion by the board on waiting to implement and have more discussions prior to making any changes.

Motion to table this until January made by Todd Miller, second by Wendi Stitzer. Motion carried.

#### 12. Special Education Paraprofessional Pay Discussion

Lisa Wallin-Kapinus presented the information on the action sheet, the board discussed the highly qualified differentiation and decided they needed more information.

No action.

#### 13. 2023-2024 Employee Handbook

Lisa Wallin-Kapinus presented the handbook with the changes being made. The money amount for the master's degree, when a teacher attains it, was added. Lisa discussed raising the rates for in-house substitutes and outside substitutes increased rates. The change from no pay for support staff for late starts to being paid like early releases.

Todd Miller transferred this topic to Wendi Stitzer and abstained from the vote.

Motion to approve, with the modifications made during the meeting, by Kaye Woodke, second by Jimmie Kaska. Motion carried.

#### 14. Flooring Project

No action.

#### 15. Donation(s)

Motion to approve the donations as presented by Kaye Woodke, second by Wendi Stitzer. Motion carried.

Motion to Convene in Closed Session by Kaye Woodke, second by Wendi Stitzer at 9:14pm.

Roll Call: Sarah Capel-Roth, Greg Loos, Jimmie Kaska, Todd Miller, Wendi Stitzer, Casey Updike, and Kaye Woodke. All yes, motion carried.

16. The School Board May Adjourn to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of a public employee and pursuant to Wis. Stat. sec. 19.85(1)(f) to discuss student record related matters, course options including open enrollment; to discuss and take action, if appropriate, concerning: 1) Retirement/Resignation(s); 2) Employment(s); and 3) Alternative Open Enrollment Application(s)

17. Return to and reconvene in open session

Motion to reconvene in open session at 9:52 pm by Wendi Stitzer, second by Casey Updike.

Roll Call: Sarah Capel-Roth, Greg Loos, Jimmie Kaska, Todd Miller, Wendi Stitzer, Casey Updike, and Kaye Woodke. All yes, motion carried.

18. Action, if any is required by law to be taken in open session on items in closed session.

19. Retirement/Resignation(s)

Motion to accept the Retirement of Julie Schellhorn and the resignation of Meghan Yoemans made by Kaye Woodke, second by Casey Updike. Motion carried.

20. Employment(s)

20.A) Food Service

Motion to approve Tia Martin and Norma Thoreson as part time food service employees as presented by Wendi Stitzer, second by Jimmie Kaska. Motion carried.

20.B) Physical Education Teacher

Motion to approve Jena Swiggum as the Physical Education Teacher as presented by Casey Updike, second by Kaye Woodke. Motion carried.

20.C) Substitutes

Motion to approve Brittany Schoenfeld as a substitute teacher as presented by Kaye Woodke, second by Jimmie Kaska. Motion carried.

20.D) Speech and Language

Contract with Dot com for speech and language as presented by Kaye Woodke, second by Greg Loos. Motion carried.

20.E) CESA 3 - Continuing Educational Interpreter

Motion to approve Meghan Yoemans contracted with CESA 3 as our educational interpreter as presented by Jimmie Kaska, second by Kaye Woodke. Motion carried.

20.F) Science Teacher

Motion to approve Elizabeth Johnston as HS Science Teacher as presented by Kaye Woodke, second by Casey Updike. Motion carried.

20.G) Special Education Paraprofessionals

Motion to approve list of positions to hire as presented by Wendi Stitzer, second by Kaye Woodke. Motion carried.

20.H) MS/HS Library Paraprofessional

Motion to approve Kalyn Russell as presented by Casey Updike, second by Kaye Woodke. Motion carried.

20.I) JV Volleyball Coach

Motion to approve Jena Swiggum as presented by Kaye Woodke, second by Casey Updike. Motion carried.

20.J) Middle School Cross Country Coach

Motion to approve Kalyn Russell as the MS Cross Country Coach as presented by Wendi Stitzer, second by Casey Updike. Motion carried.

20.K) Mentors

Motion to approve the list of mentors as presented by Jimmie Kaska, second by Kaye Woodke. Motion carried.

20.L) Fall Coaches

Motion to approve the list of Fall coaches as presented by Kaye Woodke, second by Wendi Stitzer. Motion carried.

21. Alternative Open Enrollment Application(s)

Motion to approve all the alternative open enrollments as presented by Wendi Stitzer, second by Kaye Woodke. Motion carried.

22. Adjourn

Motion to adjourn the meeting by Wendi Stitzer, second by Kaye Woodke. Motion carried at 10:01pm.

Respectfully Submitted by Kaye Woodke, Clerk